How to choose school meals:

To select meals on the Arbor app, tap the bottom green menu bar, then select Meals to find the available menu.

Click on the day you want to choose a meal for, then select your child's preferred meal from the list or dropdown.

Confirm your selection, and if your balance is sufficient, your choice is immediately confirmed; otherwise, you may need to add funds to your account or pay the difference

If a special diet is required you may need to notify the school office to ensure the correct meals can be provided.

You can then see the *Meal Choices* page:

- You can see your child's meal account balance at the top - if this balance is negative it will be highlighted in red.
- You can top up the balance via card payment using the **Top up account** button.

On the page, you can see all future dates you can select a meal for:

- **Deadline passed** - the deadline your school has set to make a meal choice has passed and cannot be edited by you. Your child's teacher can amend their choice while taking the register, or you can contact your school if you'd like to change what meal your child is going to have.
- **School holiday - no choices available**. Your school has set this day as a non-school day. Please contact your school (please do not contact Arbor) if this is incorrect.
- **No choices made** - click to select the meal your child will have.
- **Meal Choice** - you've set a meal choice already, but you can click it to change your choice.

Adding and confirming choices

To choose a meal (for a single meal or a week):

- Click on a day to view meal options for that week.
- Select your choices from the drop-down next to each day.
- Ensure days without choices are set to **No Choice selected** (you can update these later).
- Click the green **Process** button to confirm.

- If your meal requires a balance for your selections go into your [Basket](#) before confirmation. A banner will notify you to complete the basket checkout to confirm your choices if necessary.
- You can get to your basket by tapping the green **Go To Basket** button after adding your meal choice, or by navigating to ***Quick Actions > Basket***.
- If you have sufficient balance to cover the cost of the new meal choices and any other meal choices you have made previously but have not been charged for yet, tapping **Checkout** will confirm your choices. If not, you'll need to enter your payment details on the next screen to pay the difference before confirming your choices

The Haven (breakfast & after school) and Clubs

To book a club on the Arbor Parent App:

First log in, then find the "Activities" section, and select "Clubs".

Choose the desired club from the list, tap "Register For This Club," and select the appropriate membership and sessions.

Confirm your choices and pay if required to complete the booking process.

Step-by-Step Guide

1. 1. **Log in to the App**:

   Open the Arbor Parent App and log in with your username and password.

2. 2. **Navigate to Clubs**:

   On the main screen, scroll down to the "Activities" section and tap on "Clubs".

3. 3. **Select a Club**:

   You will see a list of clubs. Tap on the club you wish to register your child for.

4. 4. **Register for the Club**:

   On the club's information page, tap the "Register For This Club" button, usually in the top right corner.

5. 5. **Choose Membership and Sessions**:

- Select the desired membership option, such as "Termly" or a specific month.

- Select the specific sessions you want to book for your child by ticking the relevant boxes.

6. 6. **Confirm and Pay**:

- Confirm your selections and review the total cost.

- If a payment is required, complete the payment process to finalize the booking.